



Vi Agroforestry

## **Terms of Reference (TOR) for the verification of farmers implementing Livelihood Mount Elgon project**

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**Organisation:** Vi Agroforestry

**Program:** Agroforestry for Livelihood Empowerment (ALIVE)

**Project:** Livelihood Mt Elgon

**Focus:** Verification of Farmers database

### **About Vi Agroforestry**

Vi Agroforestry is a Swedish NGO that has been operating in East Africa since 1983. The organisation has its headquarters in Stockholm, Sweden and a Regional Office in Nairobi, Kenya, and with country offices in Kampala (Uganda), Mwanza (Tanzania), Kigali (Rwanda) and Kitale (Kenya).

Vi Agroforestry's current strategy 2017-2021 aims to have smallholder farmer families in Sub-Saharan Africa sustainably improve their livelihoods through increased climate change resilience, food security, higher incomes, and greater equality between women and men by 2021. The strategy targets smallholder farmer families living in poverty, with a special focus on women, children and youth, who are members or potential members of democratic farmers' organisations in areas vulnerable to climate change in Sub-Saharan Africa.

The strategy is implemented through the ALIVE programme (2018-2022), within the framework of which all projects and programme interventions are clustered and contribute to the regional result matrix.

Over the years of operation, Vi Agroforestry has moved from own implementation, working directly with farmers and farmer groups at community level, to implementing through local partner organisations. The change in approach is driven by strengthening of civil society, increased local ownership and ensuring long-term sustainability of results.

### **Background and Context**

The Livelihoods Mount Elgon project is one of the three projects within the ALIVE programme being implemented by Vi Agroforestry in Kenya. The project was started in 2016 and is expected to run for 10 years. The project is implemented in the Mount

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Elgon agricultural ecosystem areas in Trans Nzioa and Bungoma Counties. The overall goal of the project is to improve the livelihoods of 30,000 smallholder farmers through sustainable agriculture. The project promotes adoption of Sustainable Agricultural Land Management (SALM) practices on 35,000 ha, dairy value chain and water catchment conservation to improve livelihoods while generating 1 million tons of carbon credits by 2026. The farmers are organized in self-help groups and 15 dairy cooperatives. The key results of the project include adoption of SALMs and dairy practices, increase of milk production at farm level from 5,000 litres per day to 135,000 liters of milk per day. The project activities are funded by the Livelihoods Venture in partnership with Brookside Dairy Limited and Vi Agroforestry. To date the project has reached about 22,500 farmers. These TORs request an independent consultant to verify the ongoing internal verification of farmers' register and provide conclusions that help in decision-making and continuous development of the project.

### **Purpose of the verification**

The purpose of independent validation is to check and proof that farmers recruited and registered by the project within the implementation stages exist and are an eligible target group. The farmers' details such as names, gender, group, identification (ID), photos of IDs and whether trained fully on SALM and dairy modules will be validated to confirm with existing project database. The consultant will confirm, on the basis of a sampling, the veracity of farmers Bio data and trainings provided to them by the project.

### **Scope of the Work**

The consultant will provide validation methods. For instance, providing a valid and cost-effective scientifically calculated sample size from the farmers verified by internal project team. This will lead to the consultant generating a new set of validated data, analyse and compare with the first verified data stored in Livelihood MIS farmer registry database. The independent validation report showing levels of similarities, variations and consistencies will be established. Concise conclusions and recommendations to guide decisions will be provided also. The consultant will present methods and report in validation meetings with project management team of Vi Agroforestry, Brookside Dairy and Livelihood Venture partnership.

### **Specific tasks of consultancy**

The consultant will be expected to understand the validation process carried out internally, develop the methods to be used for independent verification, understand required information to be collected, use required app, collect data and develop

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methods of comparison of datasets. The consultant will manage the whole process of validation.

### **Consultant requirements and qualifications**

Vi Agroforestry seeks to engage a competent consultant with integrity with social science academic qualifications, excellent monitoring and evaluation skills, qualitative and quantitative tools experiences as well experience working with smallholder farmer families and their organisations. The consultant should demonstrate 1) previous experience in conducting farmer audits or agricultural projects; 2) experience of at least excellent working in experiences in project evaluation programmes; 3) excellent quantitative and qualitative data analysis skills; 4) excellent skills in developing and using mobile apps e.g. ODK and web-based platforms; 5) communication skills in English and English, oral and written; and 6) capacity to work with a team of local familiarized enumerators who own and can use a smart phone, and with prior experience in data collection

### **Key Deliverables**

1. The inception report describing methodology, activity work plan with time schedule, validation program and budget
2. Submission of draft verification analysis report.
3. Provision of summarized verification report for validation
4. Submission of final verification report with key recommendations and conclusions.

**Vi Agroforestry** will provide background information of the project/task, set of project databases and internal validated data and payments as agreed contract.

### **Timeframe**

The consultant will develop an agreed timeframe that is expected to last not more than two weeks (14 days). The timeframe within the consultant should collect, analyse, draft the report and present validation findings the project management team.

### **How to apply**

Please submit the application by 6<sup>th</sup> April 2020 through the mail address: [applicationsKE@viagroforestry.org](mailto:applicationsKE@viagroforestry.org) with “Expression of Interest – Farmers Validation Exercise” as the email subject. For technical clarifications about consultancy call Amos Wekesa +254717111336.

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1. A cover letter explaining the reasons for applying and their understanding of the task at hand.
2. A work plan with time and key deliverables
3. Proposed financial budget
4. Curriculum Vitae for the consultant and enumerators that will be on this assignment.
5. References of similar work done
6. Full names, post office box, telephone numbers, e-mail address, physical address and contact person of the consultancy.

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