



Vi Agroforestry 2024 to 2025 Prequalification of Service Providers – Kampala, Uganda.

Vi Agroforestry invites applications from reputable suppliers to be considered for inclusion in the Uganda Country Office list of pre-qualified suppliers for provision of goods and services for FY 2024-2025. Applications for service provisions will be sent to the email address: ugprocurement@viagroforestry.org

Interested suppliers may apply for pre-qualification in the following categories of work:

Service Number	Description	Location
VI-UG/01/2024	Office supplies- Stationeries, paper shredders	Kampala
VI-UG/02/2024	Office supplies- Sundries & cleaning materials, toiletries, food stuffs and beverages	Kampala
VI-UG/03/2024	Office cleaning services & Sanitation	Kampala
VI-UG/04/2024	Gardening Services and Land scaping	Kampala
VI-UG/05/2024	fumigation and pest control services	Kampala
VI-UG/06/2024	Vehicle maintenance, motorcycle repairs	Kampala
VI-UG/07/2024	Hotel services and catering for meetings, workshops, and accommodation	Kampala, Arua City, Adjumani, Moyo, Gulu City, Kitgum Municipality, Lira City, Abim, Kaabong, Moroto, Nakapiripirit, Kotido, Soroti, Mbale, Jinja, Iganga, Busia, Tororo, Masaka, Kasese
VI-UG/08/2024	ICT Equipment & services	Kampala
VI-UG/09/2024	Insurance (Asset and office equipment)	Kampala
VI-UG/10/2024	Provision of fiber internet services (dedicated internet service provision of between 25/25 and 50/50)	Kampala
VI-UG/11/2024	Designing and Printing services (Promotional materials, manuals, posters, roll-ups, promotional branding -T-shirts) brochures	Kampala
VI-UG/12/2024	Security services	Kampala
VI-UG/13/2024	Car hire services	Kampala, Arua City, Adjumani, Moyo, Gulu City, Kitgum Municipality, Lira City, Abim, Kaabong, Moroto, Nakapiripirit, Kotido, Soroti, Mbale, Jinja, Iganga, Busia, Tororo, Masaka, Kasese
VI-UG/14/2024	Auto Spare Part Dealers (Only Genuine parts) for	Kampala, Mbale city, Moroto, Arua city, Gulu city, Soroti City, Jinja Cty,

	TOYOTA	Adjumani.
VI-UG/15/2024	Premises repairs, Plumbing, Carpentry and Construction Services	Kampala, Masaka
VI-UG/16/2024	Electrical Repairs and maintenance	Kampala, Masaka
VI-UG/17/2024	Firefighting equipment and Servicing	Kampala, Masaka
VI-UG/18/2024	Painting and related services.	Kampala, Masaka
VI-UG/19/2024	Vehicle Valuation	Kampala
VI-UG/20/2024	Pharmacy-Gloves, Masks, sanitizers and first aid kits/boxes	Kampala
VI-UG/21/2024	Photography and videography	Kampala
VI-UG/22/2024	Office generator	Kampala
VI-UG/23/2024	Provision of legal services	Kampala
VI-UG/24/2024	Provision of household items such as microwaves, cups, glasses, cutlery.	Kampala
VI-UG/25/2024	Supply of Office Furniture	Kampala

Interested companies MUST provide the following documentation as part of their application:

- a) Copy of Certificate of Registration or incorporation
- b) Current / Valid Tax compliance certificate from Uganda Revenue Authority (URA)
- c) Copy of TIN Certificate of company
- d) List of ongoing contracts (goods/ services)
- e) Letter of recommendation from three of your major clients indicating contact person(s) and their telephone number indicating the types and or forms of works/services previously done with them and can be verifiable.
- f) Bank statements for the last three months.
- g) Company profile that shall include details of the management team.
- h) Where mandatory for service provision (e.g. audit, legal and engineering services), each firm must provide evidence of registration with various professional bodies/ Authorities.

Interested eligible service providers are invited to submit tenders, indicating the service (s) they wish to provide. The completed documents must be submitted through the email address: ugprocurement@viagroforestry.org

On or before 5 PM Thursday 28th March 2024

NB: While we appreciate all responses, only potential service providers who meet established criteria are invited to tender, potential service providers found to have engaged in collusive conducts shall automatically be disqualified. Vi Agroforestry has a zero-tolerance to corruption and fraud.