



A CALL FOR PARTNERSHIP
SUBMIT EXPRESSION OF INTEREST FOR PARTNERSHIP WITH VI
AGROFORESTRY DURING 2023-2027 PROGRAMME CYCLE TO IMPLEMENT THE
FARMER ORGANISATIONS DEVELOPMENT INCUBATION HUB.

Introduction

Vi Agroforestry is a Swedish development organisation working with local communities in fighting poverty and climate change through Agroforestry. The organisation has been working in East Africa since 1983.

Vi Agroforestry partners with local organisations in the region for the realisation of shared vision and ambition towards fighting poverty and climate change for improved livelihoods of smallholder farmers. Together, we offer outstanding expertise in agroforestry, climate change adaptation and mitigation, biodiversity conservation, promoting innovative, well-proven sustainable land management practices based on scientific research in a manner that supports sustainable livelihoods for women and men, taking special consideration for female and male youth.

Currently, Vi Agroforestry and partners are implementing *Agroforestry for Sustainable Livelihoods and Biodiversity* (ASILI-B) programme (2023-2027). The programme is focusing on the following key working areas;

- Organisational development – Supporting organisational capacity of member-based farmer organisations
- Food and nutrition security
- Climate change resilience
- Biodiversity conservation
- Sustainable livelihoods
- Sustainable agriculture land management based on agroforestry
- Sustainable land management in Arid and Semi-Arid Lands (ASALs) including water management
- Sustainable Agriculture and nature- based value chains
- Advocacy actions in related areas
- Innovations for youth in agribusiness
- Gender transformation

Farmer Organisations Development Incubation Hub:

For over 40 years, Vi Agroforestry has been working with farming communities promoting agroforestry for improved livelihoods. The organisation is intentional with full commitment towards meaningful partnerships with like-minded organizations as a central approach to working towards improved living conditions of farmer households. The way to engage and work with communities has significantly developed and evolved over time. For the last over 10 years Vi Agroforestry has embraced partnering with local organisations so that they can own and drive their development process, being partners in fighting poverty and climate change together. During these 10 years, there have been many learnings on what it means for local partners, and the challenges they face as they strive to effectively step up as owners of their own development and partners to other development actors.



Most importantly, as organisations strive to increase efficiency and effectiveness, there is noted need for strengthened governance and systems at implementing partner organisations level. For most grassroots organisations that bring farmers in their local communities together, they often do not have adequate capacity; even as they have the zeal and drive to support their members to adopt sustainable farming practices; improve their livelihoods and resilience to effects of climate change.

It is with this background that Vi Agroforestry has designed an **incubation hub model for farmer organisations development**, built on real practical experiences and learnings to provide relevant support to their early growth stages; enabling them to grow and provide the needed support to their members.

To realise this, Vi Agroforestry is seeking qualified professional technical partner organisations with proven experience and capacity to mentor and support institutional strengthening of the organisations that will be admitted to the ‘farmers organisations development incubation hub’.

The potential partners that will be admitted in the incubation hub have already been identified by Vi Agroforestry in Kenya, Uganda and Tanzania.

This call is for technical partner organisations who will partner with Vi Agroforestry to spearhead the implementation of the ‘farmers organisations incubation process’.

The technical partner organisations must show proof of their capacity and previous experience in delivering similar or related projects.

How to Apply

- 1.** Fill out the partner scanning form attached below.
- 2.** Write a short concept describing how your organisation is best suited for this project. (not more than 5 pages)
- 3. CONFIRM CAPACITY TO START IMPLEMENTATION BY APRIL 2024**

Please submit the two documents by **1st March 2024** through e-mail with a subject heading: **EOI INCUBATION HUB**; to E-mail: procurement@viagroforestry.org

Next Steps

Shortlisted organisations will later be invited to prepare a project proposal.

Shortlisted organisations will have been notified by 31st May 2024. If you are not contacted by 31st May 2024, kindly note that the process will have concluded and consider the application unsuccessful. We will keep all applications in our database for consideration when other partnership opportunities arise in future.



Potential Partner Scanning form

| | |
|--|------------------------------|
| Name of Organization | |
| Vision | |
| Mission | |
| 1.Type of Organization: E.g. Education institution, NGO, Membership organisation etc (Please note, private companies are not eligible for this partnership). | |
| 2. Registration Date | Date..... Reg Number..... |
| 3 Contacts | |
| 3.1 Physical address of the head office | |
| 3.2 Organizational E-mail address | |
| 3.3 Organizational Telephone contacts | |
| 3.4 E-mail address and Telephone contacts for contact operations person (if different) | |
| 3.5 Location of branch offices (if there) | |
| 3.6 Organisation website | |
| 5. Number of full-time staff (List them and their positions below), add columns | |
| Position | Number of staff |
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| 6. Organisation Board | |
| 6.1 Do you have a functional board? | |
| 6.2 How often does the board meet | |
| 6.3 How is the composition of the board by gender. | |
| 7. Country (ies) of operation | |
| 8. Specific Areas of operation (Regions/ Districts/ Counties) (include specific names where possible) | |
| 9. List your Specific sectors / activities/ interventions / areas of focus | |



VI Agroforestry

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| 10. What is your mode of operation (direct implementation, funding other organizations to implement etc) | |
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| 11. Existing donor(s) for your projects (list the projects and donors) | |
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| | |
| 12. Which Financial accounting methods & tools do you use in your organisation? | |
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| 13. Do you have a strategic plan? If so share a copy with the application. | |
| 13. When was the last time your organization was audited? | |
| 13. Attach the last year's annual report including financial report | |
| 14. List finance, administration & organisational operation guidelines/manuals that you have | |
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