



Vi Agroforestry

ROLE PROFILE: Field Officer Kenya Agricultural Carbon project

Title: Field Officer Kenya Agricultural Carbon Project

Organization: Vi Agroforestry, Kenya Country Office, Kitale

Duty stations: Bungoma (Bumula, Malakisi, Sirisia) - 4 positions open

Kisumu (Kombewa) – 1 position open

Siaya (Madiany, Wagai) – 3 positions open

Duration: Fixed term of 2 years, with possibility of renewal; 6 months' probation period.

Start Date: As soon as possible

About Vi Agroforestry

Vi Agroforestry is a Swedish development organisation fighting poverty and climate change together. The organisation supports smallholder farmer families to lift themselves out of poverty through sustainable agriculture land management (SALM) based on agroforestry. What started as a tree planting initiative in 1983, is today an expert organisation implementing development projects through local partnerships with member-based farmer organisations.

The aim is to reduce poverty, hunger, deforestation, harmful gendered norms, and contribute to increased mitigation, resilience and adaptation to climate change, increased biodiversity and sustainable food systems. Current projects and programmes target smallholder farmer families – especially women, youth and children – in Kenya, Uganda and Tanzania. The head office in Stockholm, Sweden focuses on fundraising, advocacy, and programme monitoring and evaluation. The regional office in Nairobi, Kenya coordinates operations, advocacy and expertise. Projects and partnerships are managed by country offices in each country.

Purpose of the position

The position is responsible for sensitizing, recruiting, contracting and developing Capacity of small holder farmers in Sustainable Agriculture for Climate Change Mitigation and Adaptation hence sustainable development. The Field Officer shall work in accordance with the KACP Project document, the Emission Reduction Purchase Agreement and SALM Methodology to ensure quality and effective Project implementation. The officer shall work under supervision of the Project Coordinator Kenya Agricultural Carbon Project.

Values

Vi Agroforestry is a human rights-based organisation. The core values of non-discrimination, meaningful participation, accountability, transparency, empowerment and continued learning guide all work – including the work with partners. People are stronger together and sustainable development requires respect for human rights, democracy and the environment. Through all actions, Vi Agroforestry therefore seeks to live by the principles of respect, transparency and together.

General responsibilities

- Promote and support the interest of Vi Agroforestry
- Be committed to and contribute to the fulfilment of the Vi Agroforestry Strategy



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- Ensure and promote rights-based approach in all that we do.
- Ensure adherence to Vi Agroforestry policies, guidelines, operating procedures and workplans.
- Ensure compliance to donor requirements.
- Ensure high quality in all that we do.
- Be committed to fight corruption and fraud and always report when there is any kind of suspicion.
- Ensure that gender is mainstreamed, and Gender Transformation is promoted in all our operations.
- Keep abreast with the development in your area of responsibility.
- Contribute to effective cooperation between staff in the global organization.
- Contribute to a healthy work environment at the workplace.
- Support teamwork and assist each other as needs arise.
- Upon request from the manager fulfil other tasks at the country office or department level.
- Keep your supervisor updated on opportunities and challenges as well as on the progress on your assignments. Make sure you inform your manager well in advance if you have difficulties to meet your deadlines.
- Contribute to development and implementation of risk management plans, workplans and budgets for the office.

Key responsibilities

- Facilitate the implementation of activities stated in the annual budget & work plan.
- Facilitate good collaboration between farmer organizations and Government representatives to ensure local ownership and sustainability of the interventions.
- Facilitate implementation of income generating activities.
- Ensure adhered to the KACP methodology and VCS standard procedures
- Facilitate farmers' capacities in financial resource mobilization.
- Facilitate the implementation of Sustainable Land Use Systems, Integrated Catchment Approaches and community driven impact monitoring.
- Facilitate formation of reliable data collection tools and consistent record keeping among the farmer groups.
- Facilitate formation and strengthening of farmer organisations to offer services to their members
- Prepare and submit to the KACP Coordinator monthly, quarterly & annual reports
- Strengthen the capacity of farmer organisations to do quality assurance of all data collected and submitted to the database.
- Support farmers plan for implementation of SALM activities for Climate Change Adaptation and Mitigation.
- Maintain up to date records of different activities implemented in the focal area
- Ensure groups adhere to the SALM Methodology and the ERPA conditions.
- Ensure farmer groups have functional M&E system.
- Train group leaders on their roles and duties
- Train Community facilitators in areas they would need to support the project.
- Ensure adherence to the Vi Agroforestry operating procedures.
- Carry out any other duties assigned by the supervisor.



Vi Agroforestry

Required qualifications:

Education level:

- University degree in Agriculture/Agricultural extension/Agronomy, Natural Resource Management.

Other professional qualifications:

- Knowledgeable on grant management and compliance issues.
- Good knowledge in Microsoft Office365 applications

Work experience:

- A minimum of 5 years' experience from the NGO sector
- A minimum of 3 years' experience from Leadership
- A minimum of 3 years' experience from working with agroforestry, sustainable agriculture land management practises, climate change mitigation, carbon sequestration.
- A minimum of 2 years' experience from project management

Languages:

- English
- Kiswahili

Personal competencies

- Strategic and conceptual thinking skills
- Leadership skills
- Accountable, honest, responsible and trust building personality.
- Respectful and Transparent
- Decisive
- Good planning and analytical skills
- Analytical skills
- Communication skills
- Collaborative skills
- Structured personality
- Flexible and creative personality
- Self-driven personality
- Team-player

How to Apply

Apply by sending your CV and cover letter indicating your salary expectation and your preferred duty station to: recruitment@viagroforestry.org no later than 31st October 2024 with subject heading **“Field Officer Kenya Agricultural Carbon project”**.

We look forward to receiving your thoughtful application. Your time in preparing your application is much appreciated, however, only shortlisted candidates will be contacted.

Vi Agroforestry strive for diversity in the organisation and welcome applicants regardless of gender, gender identity or expression, sexual orientation, age, ethnicity, religious belief, or disability.

If you want to alert Vi Agroforestry on suspected discrimination, corruption or other serious misconduct during the recruitment process, do not hesitate to use our whistleblowing system:

<https://report.whistleb.com/en/viagroforestry>